

Society of Southern Maine Craftsmen

Instructions for Applying for Membership in SSMC

Welcome We welcome you to be juried for membership in the Society of Southern Maine Craftsmen (SSMC). Membership in SSMC is open to all Craftspeople that are legal residents of the State of Maine.

Purpose of SSMC SSMC is a statewide, non-profit organization for people who are seriously interested in quality handicrafts. Its purpose is to:

- promote high standards of craftsmanship
 - provide exhibits and create sales outlets for its members
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Sales Outlets for Members SSMC sponsors the following sales outlets for its Members:

- Craft shows*
- Meetings
- Newsletters
- Operation of retail store in Saco*

*Membership does not guarantee a space in the store or in the shows, but it does make a crafter eligible when an opening exists.

How Many Categories Can I be Juried In? Craftspeople may only be juried in two categories. NO KITS are allowed or items that are strictly assembled from store bought items. No child-oriented crafts such as bead stringing, paint by number or plastic crafts will be accepted.

What do I Need to Provide for the Jurying Process? **FAILURE TO INCLUDE ANY OF THE BELOW LISTED ITEMS WILL PRECLUDE YOU FROM BEING JURIED**

The following must be provided to SSMC for jurying:

- Four (4) samples of each category of your product (tagged and labeled)
 - Photographs of your product to be kept on file by SSMC
 - Check payable to SSMC in the amount of \$10.00 [Non-refundable jury fee]
 - Check payable to SSMC in the amount of \$40.00 Individual Membership **OR** \$50.00 Family Membership (Immediate family members who participate in the product's production. They must occupy the same space at shows or stores.)
 - **COMPLETED** application. Please print clearly
 - Copy of your State Sales Tax ID Certificate and/or Food License
 - Postage sufficient to cover return shipment of your products, if applicable
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Instructions for Applying for Membership in SSMC, Continued

How Do I Acquire a State of Maine Sales Tax ID and/or Food License?

All members are required to have a State of Maine Sales Tax ID and, if applicable, any food license as may be required by the State of Maine.

To apply for a Sales/Use Tax ID or food license:

On-Line	http://www.state.me.us/revenue/salesuse/homepage.html
By Letter	Dept of Taxation Dept of Labor Sales Tax Division Bureau of Labor Standards State Office Building State House Station 45 Augusta, Me 04333

Where do I Send my Application and Products?

You may deliver the completed application and items listed above to the jury committee in one of four ways:

METHOD	LOCATION
Hand-Delivery	Board Meeting or General Meeting (Board meets every second Thursday of the month except August, November and December)
Hand-Delivery	Stone Soup Artisans, 228 Main Street, Saco, Maine Telephone: (207) 283-4715
Mail	SSMC, P.O. Box 3474, Portland, ME 04104 OR Stone Soup Artisans, 228 Main St., Saco, ME 04072

Jurying Process

SSMC has an excellent reputation for selling high quality and long lasting handicrafts. Our aim is to maintain that reputation. All items submitted for the jury process must be durable and have its intended function.

The Jury Committee will be looking for originality, imagination and appropriateness of design. We ask for several examples of work to show consistency, attention to detail and skill of workmanship. Products exhibited or sold must be crafted by the member so that HIS/HER expertise is clearly evident. If a member only makes part of the product it must be a significant part.

Written information pertaining to your product is required to thoroughly understand your unique hand-crafted items.

The two category rule is strictly enforced as is maintenance of product quality.

Jurying will take place following a scheduled Board meeting from January through October. After the October meeting, any applications and items submitted for jurying will take place at the next scheduled meeting in January.

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Jury's Decision You will be notified of the Jury Committee's decision.

If you have been refused you may re-submit your work for a second review after reasons for refusal have been addressed. No jury fees are required for this second review.

Member Workshops SSMC sponsors a free workshop for new and current members which will be scheduled during the year.
