

Society of Southern Maine Craftsmen

Instructions for Applying for Membership in SSMC

Welcome We welcome you to be juried for membership in the Society of Southern Maine Craftsmen (SSMC). Membership in SSMC is open to all Craftspeople that are legal residents of the State of Maine.

Purpose of SSMC SSMC is a statewide, non-profit organization for people who are seriously interested in quality handicrafts. Its purpose is to:

- promote high standards of craftsmanship
 - provide exhibits and create sales outlets for its members
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Sales Outlets for Members SSMC sponsors the following sales outlets for its Members:

- Craft shows*
- Meetings
- Newsletters

*Membership does not guarantee a space in the shows, but it does make a crafter eligible when an opening exists.

How Many Categories Can I be Juried In? Craftspeople may only be juried in two categories. NO KITS are allowed or items that are strictly assembled from store bought items. No child-oriented crafts such as bead stringing, paint by number or plastic crafts will be accepted.

What do I Need to Provide for the Jurying Process? **FAILURE TO INCLUDE ANY OF THE BELOW LISTED ITEMS WILL PRECLUDE YOU FROM BEING JURIED**

The following must be provided to SSMC for jurying:

- Three (3) samples **ONLY** of each category of your product (tagged and labeled). If your product is large or extremely bulky, please contact SSMC's Vice President who will advise how to handle the Board's viewing of your product. Photographs of products are acceptable in addition to the product samples. (We will not jury a new member based on photographs alone.)
 - Photographs of your product to be kept on file by SSMC
 - **TWO** separate checks:
 - One check payable to SSMC in the amount of \$10.00 [Non-refundable jury fee]; and
 - One check payable to SSMC in the amount of \$50.00 Individual Membership **OR** \$60.00 Family/Partnership Membership (Immediate family/partner members who participate in the product's production. They must occupy the same space at shows.)
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Instructions for Applying for Membership in SSMC, Continued

What do I Need to Provide for the Jurying Process? (Continued)

- **COMPLETED** application. Please print clearly
 - Copy of your State Sales Tax ID Certificate and/or Food License; and
 - Either a postage paid envelope/box or a separate check for postage sufficient to cover return shipment of your products, if applicable.
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How Do I Acquire a State of Maine Sales Tax ID and/or Food License?

All members are required to have a State of Maine Sales Tax ID and, if applicable, any food license as may be required by the State of Maine.

To apply for a Sales/Use Tax ID or food license:

On-Line	http://www.maine.gov/revenue/salesuse/salestax/salestax.html
By Letter	Dept of Taxation Dept of Labor Sales Tax Division Bureau of Labor Standards State Office Building State House Station 45 Augusta, Me 04333

Where do I Send my Application and Products?

You may deliver the completed application and items listed above to the jury committee in one of four ways:

METHOD	LOCATION
Hand-Delivery	Board Meeting or General Meeting (Board meets every second Thursday of the month except August, November and December)
Mail	SSMC, P.O. Box 3474, Portland, ME 04104
Contact Vice President	Contact Terry Couture to discuss options. TerryC1162@yahoo.com

Questions? Cindy Robbins (207) 208-7290 or Linda Cohen (207) 318-0009

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Instructions for Applying for Membership in SSMC, Continued

Jurying Process

SSMC has an excellent reputation for selling high quality and long lasting handicrafts. Our aim is to maintain that reputation. All items submitted for the jury process must be durable and have its intended function.

The Jury Committee will be looking for originality, imagination and appropriateness of design. We ask for several examples of work to show consistency, attention to detail and skill of workmanship. Products exhibited or sold must be crafted by the member so that HIS/HER expertise is clearly evident. If a member only makes part of the product it must be a significant part.

Written information pertaining to your product is required to thoroughly understand your unique hand-crafted items.

The two category rule is strictly enforced as is maintenance of product quality.

Jurying of new members takes place at the monthly Board Meetings of SSMC held January through July and September and October. No jurying will take place at any SSMC show venue or outside of Board Meetings.

Jury's Decision

You will be notified of the Jury Committee's decision.

If you have been refused you may re-submit your work for a second review after reasons for refusal have been addressed. No jury fees are required for this second review.
